

0471-2721278

NCC Directorate (K&L)
State Wing
Thiruvananthapuram

No 9615IT-Cell/2013/NCC

19 Sep 2019

From

The Additional Director General NCC

To

All GPHQs


Sir,

Sub: - Monthly report on Office Automation regarding

1. You are requested to forward the details of monthly report on office automation in the prescribed format attached as appendix 'A' in respect of your office as well as the subordinate units immediately.
2. You are also requested to forward the same on every month.

Yours faithfully,




(Anil Kumar K)
Administrative Officer
For ADG NCC