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NCC Directorate (K&L)
State Wing
Thiruvananthapuram – 10

49/I Card/D2-Est/2016/NCC

08 Jan 2018

(Gp HQ s Concered)

NEW PATTERN ID CARD : NCC PERS

1. It is submitted that certain practical problems facing while scrutinizing and processing of application of ID Card. Hence, in future following necessities may please be kept in mind :-

- (a) Application form for ID card should be in duplicate.
- (b) Copy of old I Card should be encl alongwith application in case of change of designation or any other reason.
- (c) Pers proceeding on pension establishment should submit ID card application separately in dupl to this office.

2. Gp HQs are requested to instruct units to comply above requirements while forwarding application for ID Card to this dte.



(Shani SJ)
Administrative Assistant
for Addl Director General NCC